

# THE MISSION COMMUNITY OF ST PETER AND THE HOLY APOSTLES

St Peter - Wyndham Square  
St Thomas - 90 Royal Navy Avenue, Keyham  
St James the Less - Ham Drive

## MINUTES OF THE JOINT PAROCHIAL CHURCH COUNCIL

<b>Meeting Date</b>	16 <sup>th</sup> July 2025
<b>Meeting Venue</b>	St. Peter's Church
<b>Attendees</b>	As recorded in the attendance book
<b>Prayers</b>	Father David opened the meeting with a prayer.
<b>Apologies</b>	Mr. Roger Lewis, Mr. Ken Collins
<b>Minutes of last meeting</b>	These were accepted as a true record
<b>Matters arising, not covered by items on the agenda</b>	The Oswestry Regional Festival will only be a Pastoral Visitation. The event has been downgraded due to the amount of activities that are taking place in September.
<b>Finance</b>	The Treasurer gave a report on the finances for the first 6 months of the year. A copy is attached.
<b>Buildings</b>	<p>St. Peter's: We have had an update from the architect regarding the parapet. It will cost approximately £25,000 to remove it and replace it. However, it would require a hydraulic platform and entail closing the square for the 2 days of work, and this would incur an additional cost. As this is a recurring issue, Father David is going to ask if the intermediate towers, which are the ones causing the issue, can be removed. The D.A.C. are due to inspect the problem on the Tuesday following the meeting.</p> <p>The D.A.C. and defibrillator suppliers are in discussion as the cost of the installation is above the defibrillator budget.</p>
<b>A.C.S.</b>	There has been a long-standing problem with the A.C.S. not distributing money as they should have been. The Trustees of A.C.S. have been reported to the Charity Commission and a number of recommendations have been made. A meeting is planned for the day after our P.C.C. meeting with Catholic Charities getting together to see what can be done about releasing money.
<b>People</b>	<p>Ben will be starting his 12-month training course to become a Deacon in September. His training will be 1 day a week, which means he will not be available to work in the Parish on that day, and he will not have the same availability as at present.</p> <p>There has been a decline in numbers attending Mass recently. Father David went through the missing people to establish a reason for their absence.</p>

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<b>Plymouth Plan</b>	At present, the plan is very fluid, but the funding for it has not yet been received. The Society Parishes in Plymouth will need to start working as 1 single Parish, although they will retain the individual status. There are currently a number of vacancies for Priests in Plymouth and funding for 11 has been applied for. The 5 Society Parishes, St. Bartholomew, St. Gabriel, St' Francis, St. Thomas and St. Peter's will have the appearance of 1 single Parish, with St. Peter's at the centre of it, but at present there has been no indication of any extra resources for this.
<b>Safeguarding / GDPR</b>	The training and handover are still ongoing.
<b>Mission Opportunities &amp; Upcoming Events</b>	<p>Food Co-operative: Unfortunately, this is not working in its present format. After discussions, it was decided that there is not, at present, a need for a Food Co-op in this area due to the number of various options available locally. It will be looked at again in September, and if it reopens, it will be in a different format.</p> <p>Sunday Drop-in Centre: The Salvation Army have been running a drop-in centre on the Barbican which has now closed, and they are looking for somewhere else to go and have approached St. Peter's in the hope that we can help. It will be open from 2.00 pm to 4.30 pm although access will be needed 30 minutes either side of those times, and it will be managed by the Salvation Army.</p> <p>Project 57:8: During cold weather, a number of churches open their doors overnight to allow access for rough sleepers. We are looking at being 1 of 7 churches in the City Centre area to offer this. It will be for 1 night a week from October to March for approximately 20 sleepers to have access to St. Dunstan's. Everything needed for this will be delivered during the day and collected the following morning.</p> <p>St. Peter Summer Carnival: This was suggested for Saturday 16<sup>th</sup> August, with a planning meeting on Wednesday 13<sup>th</sup> August at 1.00 pm.</p> <p>Flower Festival: Hopefully this will be held on the 1<sup>st</sup> weekend in October.</p>
<b>School Report</b>	There is nothing to report from the school, but an emotional leavers service was held earlier in the week.

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<b>Baby Basics</b>	An afternoon tea is planned for Sunday 20 <sup>th</sup> July from 1.30 pm to 3.30 pm. There have been 88 referrals so far this year, with 325 in total.
<b>Dates of PCC Meetings for the coming year</b>	<b>Thursday 25<sup>th</sup> September.</b> The venue has yet to be decided, and it may be a joint meeting with the other Society Parishes, as this will be part of Bishop Paul's Visitation to Plymouth Wednesday 12 <sup>th</sup> November at St. Thomas Wednesday 14 <sup>th</sup> January at St. Peter's All P.C.C. meetings to start at 7.00 pm
<b>Blessing</b>	There being no further business, Fr. David closed the meeting with a blessing.

Signed as a true record:

## TREASURER'S REPORT

As we are now into the 2<sup>nd</sup> half of the year, I thought I would give update on the 1<sup>st</sup> half of the year, so we can see how well or badly we are doing financially.

Our total income for the period was £39,333.

£4,482 came from the C.M.F. envelopes and Parish Giving Scheme. £915 came from Direct Debits, of which £480 is from people who rarely or no longer attend our churches, £1,041 came from the card reader in St. Peter's, and a further £2,533 was from cash donations, of which £880 was from the evening groups, meaning that £1,653 of the cash came from church goers. This means that the church had a total of £8,971 to pay all its bills in the 6-month period. In addition to this, we received £6,730 from the Inland Revenue, in addition to the £728 gift aid reclaimed on our behalf by the Diocese for the Parish Giving Scheme. This gives us a total church income of £15,549 raised by church goers and £16,429 if you include the group's donations.

Our total claim for taxpayers was £16,399, with the total giving for envelopes was £5,739. This means that £10,666 was from the Extras sheets. This equates to a tax refund of £2,666, which is nearly half of the total refund, so hopefully, you can now understand why completing the extras forms is so important to the church.

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In addition to the above, we also received a total of £20,949 in the form of various donations, £19,187 of this came from St. Peter's Hostel. This was to pay 1 instalment each of our Common Fund and loan which totalled £3,929. The remaining £17,020 went to pay bills for the 2 churches.

Our total expenditure for these 6 months was £42,955.

Our total utility bills came to £15,139, which is already nearly the total money of the money raised within the churches. On top of this we had 2 payments of Common Fund and Loan which came to £7,858, so we have already spent £7,448 more than we raised.

Recently, I have seen each of the P.C.C. members to complete 2 forms. The reason behind this is that any church with an income of over £100,000, even if it is just a 1 off must register as a charity with the charity commission. In doing so, each member of the P.C.C. is required to become a Trustee of the charity. By being a registered charity is not necessarily a bad thing, as at times, it allows us certain benefits and discounts. Although we are covered by the Church of England Charity, not all companies recognise this, but when registered, we will be a charity in our own right.

So, as I said at the beginning, from this you could see how well or badly the church is doing. I will leave it to each of you to make up your own mind.